

REGULAR MONTHLY MEETING
ALVA FIRE CONTROL & RESCUE SERVICE DISTRICT
2660 STYLES ROAD, ALVA, FLORIDA 33920
DATE: JANUARY 09, 2023

Call to Order

Chairman Crittenden convened the regular monthly meeting of the Alva Fire Control & Rescue Service District at 6:34 PM, January 09, 2023. There were sufficient Board members present to establish a quorum.

Commissioners in Attendance

Adam Crittenden
Henry Grant Fichter
Richard “Dick” Spence
Darren Watkins - Absent
Paul F. Meloy, Jr.

Also in Attendance

Brandon Kuhn, Chief
Sunny Sipes, Administrative Assistant
2 – District Firefighters

Presentation of Awards & Acknowledgements

Chief Kuhn wished Firefighter/EMT Dylan More and Administrative Specialist Sunny Sipes a Happy Birthday during the month of January.

Approval of the December 12, 2022 Regular Monthly Meeting Minutes

Commissioner Spence moved to approve the minutes of the, December 12, 2022, regular monthly meeting. Commissioner Fichter seconded the motion. The vote was unanimous and the motion passed.

Approval of the Financial Data from December 2022

Commissioner Spence moved to approve the financial data from, December 2022. Commissioner Meloy seconded the motion. The vote was unanimous and the motion passed.

Public Input on Business

None

New Business

> **Chief’s Report**

Chief Kuhn reported the following:

- ✓ Stated during previous month: Total calls 53, EMS calls 38, fire calls 1.
- ✓ Stated that the Christmas Toy Drive and the Christmas “Adopted Family” events went very well.
- ✓ Informed the Board that Renee Johnson brought 10-guests who enjoyed the engine lights and had the opportunity to spray water and speak with Santa.
- ✓ Toys were delivered to the Charleston Park area and the children and families enjoyed the event.
- ✓ Stated that the District is currently going through a Firefighter hiring process.
- ✓ Informed the Board that Firefighter Patrick Cavanaugh has accepted an employment offer from North Fort Myers Fire Department.
- ✓ Stated that E-122 is out of service for a pump replacement which is expected to cost the District approximately \$10,000 in repair/maintenance.

- ✓ Discussion ensued on the forcible entry door training device purchase.
- ✓ Commissioner Spence stated that he felt it was not a priority.

Commissioner Fichter moved to accept Chief Kuhn's Chief Report. Commissioner Spence seconded the motion. The vote was unanimous and the motion passed.

- > Chief Kuhn informed the Board that the position of Engineer is now open to District employees. He stated that he has been in discussions with an Engineer Testing Consultant and that their fees will run approximately \$5,000 for the testing of (6) Firefighter applicants. He stated that the firm will test driving skills and pump operations among other requirements. He mentioned that he had to post this testing 30-days prior for District employees and that the firm had availability in March of 2023.

Commissioner Fichter moved to approve the hiring of an Engineer Testing Consultant to perform the Engineer position evaluations. Commissioner Meloy seconded the motion. The vote was unanimous and the motion passed.

- > Chief Kuhn presented a proposal from Ten-8 for an additional (3) air packs and (6) cylinders to place on the reserve unit (copy attached hereto). He stated that this proposal also includes a RIT System as the District's current system is outdated and no longer compatible with newer packs. He informed the Board that this purchase will cost the District \$42,581.82. Kuhn mentioned that this would put the District in "good shape" with available air packs and reminded the Board that this expense was budgeted for FY 2022-23.

Commissioner Spence made a motion to approve the purchase of (3) air packs, (6) cylinders and the RIT System from Ten-8. This motion was seconded by Commissioner Meloy. The vote was unanimous and the motion passed.

- > Administrative Specialist, Sunny Sipes, presented the Board with Resolution #23.01.01 concerning the \$500,000 Line of Credit renewal with First Bank. She stated the related fee was \$212.00 that would be debited from the District's bank account.

Commissioner Fichter made a motion to approve Resolution #23.01.01 concerning the \$500,000 Line of Credit renewal with First Bank (copy attached hereto). Commissioner Spence seconded the motion. The vote was unanimous and the Resolution was approved.

Old Business

- > Kuhn stated that he spoke with the Developer of the Caloosa 80 project who informed him that Lee County has agreed to extend water and sewer lines to the proposed site.
- > Commissioner Spence stated that this project is "full force ahead".
- > Kuhn thanked all for their contributions to the District's Toy Drive, Renee Johnson and the families from the Alva School that were also helped by the Alva Fire District.

Union Report

None

Volunteer / Public Comments

None

Commissioner Comments

- > Commissioner Crittenden thanked all for their Christmas Toy Drive contributions and thanked Shifts A & B for their participation in the funeral services of previous Assistant Chief Larry Taylor's father.

Reminders

- > February Board Meeting will be held, February 13, 2023, at 6:30 PM.

Adjournment

Commissioner Spence moved to adjourn the meeting at 7:05 PM. This was seconded by Commissioner Fichter, and the vote was unanimous. Chairman Crittenden closed the meeting.

Respectfully submitted,

Sunny Sipes, Administrative Assistant

Minutes Distributed Electronically to Board Members