

REGULAR MONTHLY MEETING
ALVA FIRE CONTROL & RESCUE SERVICE DISTRICT
2660 STYLES ROAD, ALVA, FLORIDA 33920
DATE: DECEMBER 12, 2022

Call to Order

Chairman Crittenden convened the regular monthly meeting of the Alva Fire Control & Rescue Service District at 6:33 PM, December 12, 2022. There were sufficient Board members present to establish a quorum.

Commissioners in Attendance

Adam Crittenden
Henry Grant Fichter
Richard “Dick” Spence
Darren Watkins
Paul F. Meloy, Jr.

Also in Attendance

Brandon Kuhn, Chief
Sunny Sipes, Administrative Assistant
Pastor Paul Cords
Jean Etcheverry – Local 1826 DVP

Presentation of Awards & Acknowledgements

Chief Kuhn wished Firefighter/EMT Hannah Anderson a Happy Birthday during the month of December.

Approval of the November 14, 2022 Regular Monthly Meeting Minutes

Commissioner Fichter moved to approve the minutes of the, November 14, 2022, regular monthly meeting. Commissioner Watkins seconded the motion. The vote was unanimous and the motion passed.

Approval of the Financial Data from November 2022

Commissioner Watkins moved to approve the financial data from, November 2022. Commissioner Fichter seconded the motion. The vote was unanimous and the motion passed.

Public Input on Business

None

New Business

> **Chief’s Report**

Chief Kuhn reported the following:

- ✓ Stated during previous month: Total calls 41, EMS calls 30, fire calls 1.
- ✓ Alva School Fall Festival was a success. Firefighters handed out coloring books, etc.
- ✓ Watkins inquired on call volume; Kuhn stated that recently there has been a higher-than-normal number of automotive accidents.

Commissioner Spence moved to accept Chief Kuhn’s Chief Report. Commissioner Watkins seconded the motion. The vote was unanimous and the motion passed.

> Administrative Specialist, Sunny Sipes, presented the Board with the following new/revised District Standard Operating Guideline:

- ✓ Daily Station Duties SOG #100.12.00

Commissioner Watkins moved to accept the above new/revised District Standard Operating Procedures / Guidelines / Control Policies (copy attached hereto). Commissioner Spence seconded the motion. The vote was unanimous and the motion passed.

- > Administrative Specialist, Sunny Sipes, presented the dental, vision and life insurance proposals, with Humana, from Philip Financial Group. She stated that the premiums reflect a slight increase in the dental rate over present-day rates, very small increase in the life premium and no change for the vision coverage rates.

Commissioner Fichter made a motion to approve the policy proposals with Humana for the period of, January 01, 2023 – December 31, 2023, with Philip Financial Group. This motion was seconded by Commissioner Watkins. The motion was unanimous and the motion passed.

- > Chief Kuhn presented the Board with Resolution #22.12.01 concerning the Alva District's Inspection and User Fee Schedule and Authorization.
 - ✓ Kuhn stated that these detailed user fees and guidelines needed to be established for the growing Alva District.
 - ✓ Discussion ensued regarding the proposed construction of the Lee County School on Joel Boulevard as well as its related water supply.

Commissioner Watkins made a motion to approve Resolution #22.12.01 concerning the establishment of Inspection & User Fees for the Alva Fire Control & Rescue Service District (copy attached hereto). Commissioner Fichter seconded the motion. The motion was unanimous and the Resolution passed.

Old Business

- > Sipes stated that the Christmas gifts were now arriving for the adopted family of local resident, Renee Johnson.
- > Sipes stated that Local 1826 had donated \$500 to this cause.
- > Sipes thanked Commissioners and staff who donated in excess for this family.
- > Sipes stated that the toy drive was a huge success and District Firefighters were planning to deliver these items to local children on Christmas Eve.

Union Report

District Paramedic and Local 1826 DVP, Jean Etcheverry, presented the Union Report

- > Thanked Local 1826 for their \$500 donation to our local "adopted family" Christmas.
- > Praised the current success of the District's Toy Drive.
- > Stated that the completion of the gear shed is now moving along quickly.
- > Wished all Commissioners and staff, "Happy Holidays".

Volunteer / Public Comments

None

Commissioner Comments

- > Commissioner Watkins stated that he will work on getting concrete prices for the pole barn floor.
- > Commissioner Spence stated that he will contact Rabur Industries to take a look at the Hurricane Ian damaged pole barn trusses after the holidays. Sent congratulations to Paul Meloy, Jr. on his very first board meeting.
- > District Chaplain, Paul Cords, wished everyone a "Merry Christmas".
- > Commissioner Fichter wished everyone a "Merry Christmas".

Reminders

- > January Board Meeting will be held, January 09, 2022, at 6:30 PM.
- > Employee Family Christmas Breakfast will be held, December 15, 2022, at 8:15 AM.

Adjournment

Commissioner Watkins moved to adjourn the meeting at 7:16 PM. This was seconded by Commissioner Spence, and the vote was unanimous. Chairman Crittenden closed the meeting.

Respectfully submitted,

Sunny Sipes, Administrative Assistant

Minutes Distributed Electronically to Board Members