

TENTATIVE BUDGET HEARING FOR FY END 09/30/25
ALVA FIRE CONTROL & RESCUE SERVICE DISTRICT
2660 STYLES ROAD, ALVA, FLORIDA 33920
DATE: SEPTEMBER 09, 2024

Call to Order

Chairman Crittenden convened the Tentative Budget Hearing of the Alva Fire Control & Rescue Service District at 6:25 PM, September 09, 2024. There were sufficient Board members present to establish a quorum.

Commissioners in Attendance

Adam Crittenden
Henry Grant Fichter
Richard “Dick” Spence
Darren Watkins
Paul F. Meloy, Jr.

Also in Attendance

Jean P. Etcheverry, Chief
Sunny Sipes, Finance Mngr/Admin Spec
2-District Firefighters
1-District Volunteer
Paul Cords - District Chaplain

Discussion of Tentative Millage & Tentative Budget for FY end 09/30/25

- > Commissioner Watkins inquired if the presented Tentative Budget includes the payoff of Engine 121?
- > Sunny Sipes, Finance Manager, stated, “yes”. Sipes’ presented to the Board the Tentative Budget for FY end 09/30/25. She stated that the presented budget is similar to the budget worksheet that was presented at the August board meeting with the exception of a few items. The only modifications present were the General Insurance line item, to reflect the final proposal, and the difference of \$1,500 was removed from the Trackable Asset line item. She informed the Board that the Assigned Funds designations now reflect the Engine 121 payoff of \$137,409.39 as of September 20, 2024. She stated that the final approval for this payoff will take place at the at the regular monthly meeting following this Tentative Hearing. She stated that the Assigned Funds balance also reflects assignment of \$117,600.00 from the current year projected carryover. She reminded the Board that this assignment of funds has been the Board’s goal for multiple years in order to secure budgeted funds for future aging equipment (breakdown of fund designations was explained). Sipes’ also relayed to the Board that the added Compensated Balances line item reflects an approximate amount of fund payout for departing employees vacation and/or sick time as well as the Operating Account reimbursing the Assigned Funds account for the annual “first 90-day assistance funds” (\$150,000) that was transferred in November of 2023. She also stated that the Firefighter/EMT line item is budgeted for twelve employees effective November 01, 2024. Impact Fund designations were also discussed.
- > Commissioner Fichter inquired on the date of the Final Budget approval?
- > Sipes stated, “September 23, 2024 at 6:15 PM”.

A call was made for public input by Chairman Crittenden

There was no public input.

Voting

- > Administrative Specialist, Sunny Sipes, presented and read aloud Resolution #24.09.01 concerning the Tentative Millage Rate for FY 2024-25.
- > A call was made to approve Resolution #24.09.01

Commissioner Watkins moved to adopt Resolution #24.09.01 (copy attached hereto) concerning the Tentative Millage Rate for FY 2024-25 of 3.7500 mills. Commissioner Spence seconded the motion. The vote was unanimous and the motion passed.

- > Administrative Specialist, Sunny Sipes, presented and read aloud Resolution #24.09.02 concerning the Tentative Budget for FY 2024-25.
- > A call was made to approve Resolution #24.09.02.

Commissioner Spence moved to adopt Resolution #24.09.02 (copy attached hereto) concerning the Tentative Budget for FY 2024-25. Commissioner Watkins seconded the motion. The vote was unanimous and the motion passed.

- > A call was made to set the date and time of the Final Hearing on the millage and budget for fiscal year 2024-2025.

Commissioner Watkins moved to set the date for the Final Millage & Budget Hearing for FY 2024-25 which shall be held on September 23, 2024, at 6:15 PM, Station 121, 2660 Styles Road, Alva, Florida 33920. Commissioner Fichter seconded the motion. The vote was unanimous and the motion passed.

Adjournment

Commissioner Spence moved to adjourn the Tentative Budget Hearing for FY 2024-25. This motion was seconded by Commissioner Meloy, and the vote was unanimous. Chairman Crittenden closed the meeting at 6:38 PM.

Respectfully submitted,

Sunny Sipes, Finance Manager/Administrative Specialist

Minutes Distributed Electronically to Board Members