

SPECIAL MEETING MINUTES

ALVA FIRE CONTROL & RESCUE SERVICE DISTRICT

2660 STYLES ROAD, ALVA, FLORIDA 33920

DATE: NOVEMBER 04, 2024

Call to Order

Chairman Crittenden convened the special meeting of the Alva Fire Control & Rescue Service District at 6:31 PM, November 04, 2024. There were sufficient Board members present to establish a quorum.

Commissioners in Attendance

Adam Crittenden
Henry Grant Fichter
Richard "Dick" Spence
Darren Watkins
Paul F. Meloy, Jr.

Also in Attendance

Jean P. Etcheverry, Chief
Sunny Sipes, Finance Manager
1- District Volunteer
1- District Firefighter
2- Members of the Public

Pledge of Allegiance / Moment of Silence

Prayer Performed by Commissioner Fichter

Public Input on Business

None

New Business

- Discussion of Various Personnel & Operational Matters Including the Selection Process & Employment of the Chief's Position
 - ✓ Commissioner Fichter informed the Board that the District received a single applicant for the posted Chief's position. He stated that this applicant was the current Chief, Jean Etcheverry. He stated that he would like for the Board to discuss the renewal of Chief Etcheverry's contract along with salary and the terms of said contract.
 - ✓ Discussion ensued on the posted rate of pay as well as the expected annual salary increase.

Commissioner Fichter made a motion to amend Chief Etcheverry's current contract with the following specifications:

- \$88,000 base annual salary plus additional contract noted benefits and incentives
- 5% annual base salary increase
- 5-year contract term

Commissioner Fichter also motioned to allow Chairman Crittenden to execute and bind above contract. This motion was seconded by Commissioner Spence and unanimously approved.

Commissioner Spence made a motion to offer the above contract terms to Chief Jean P. Etcheverry. Commissioner Fichter seconded the motion which was unanimously approved.

- ✓ Chief Etcheverry accepted the terms of the contract.
- ✓ Chief Etcheverry made the Board aware that due to the delay of the selection process, he had incurred multiple relocation expenses.
- ✓ Discussion ensued on this topic.

Commissioner Fichter made a motion to award Chief Etchevery with a \$1,500 signing bonus. Commissioner Crittenden seconded the motion. This motion was unanimously approved.

Public Comments

- ✓ Sunny Sipes congratulated Chief Etchevery on his contract renewal.

Commissioner Comments

- ✓ Commissioner Crittenden congratulated Chief Etchevery on his 5-year contract renewal with the District.
- ✓ Commissioner's Fichter, Spence and Meloy also congratulated Chief Etchevery.

Adjournment

Commissioner Fichter moved to adjourn the meeting at 6:53 PM. This was seconded by Commissioner Meloy, and the vote was unanimous. Chairman Crittenden closed the meeting.

Respectfully submitted,

Sunny Sipes, Finance Manager / Administrative Specialist

Minutes Distributed Electronically to Board Members