

REGULAR MONTHLY MEETING  
**ALVA FIRE PROTECTION & RESCUE SERVICE DISTRICT**  
2660 STYLES ROAD, ALVA, FLORIDA 33920  
DATE: DECEMBER 08, 2025

**Call to Order**

Chairman Watkins convened the regular monthly meeting of the Alva Fire Protection & Rescue Service District at 6:45 PM on December 08, 2025. There were sufficient Board members present to establish a quorum.

**Commissioners in Attendance**

Henry Grant Fichter  
Darren Watkins  
Paul F. Meloy, Jr. - **Absent**  
Henry D. MacArty  
Debbie K. Whitney

**Also in Attendance**

Jean P. Etcheverry, Chief  
Sunny Sipes, Finance Manager  
1-District Firefighter - Local 1826 DVP  
Pastor Cords

**Pledge of Allegiance / Moment of Silence / Prayer**

Prayer performed by Pastor Cords

**Presentation of Awards & Acknowledgments**

None

**Approval of the November 10, 2025 Regular Monthly Meeting Minutes**

Commissioner Fichter moved to approve the minutes of the November 10, 2025 regular monthly meeting. Commissioner Whitney seconded the motion. The vote was unanimous and the motion passed.

**Approval of the Financial Data from November 2025**

Sunny Sipes, Finance Manager/Administrative Specialist

Commissioner Whitney moved to approve the financial data from November 2025.  
Commissioner Fichter seconded the motion. The vote was unanimous and the motion passed.

**Public Input on Business**

None

**New Business**

➤ **Chief's Report**

- ✓ Thank you to the Russell Family for their donation of an 8,000-gallon water tank as well as Chad Mudge for his transportation services.
- ✓ New department well will be installed on December 11, 2025.
- ✓ Discussion on water tank ensued. Commissioner MacArty suggested researching a submersible pump for tank water extrication. Recommended reaching out to LaBelle Well Drilling.
- ✓ Total calls: 38 - 32-Medical / 6-Fire
- ✓ Chief completed the local Anarchy Brewery fire inspection.
- ✓ Training updates: Bike park incident senerio scheduled for December 11, 2025, attended RSW triage training, four District Probationary Firefighters

have completed Phase 2 and District property yard debris burn/training is scheduled for December 15, 2025.

- ✓ Events / Old Business: Alva Community Fall Festival and “Fill The Boat” collections went very well, “Touch-A-Truck” at Mike Greenwell Park is scheduled for January 10, 2026, PS Trax is now live, electrical fuel log to be installed on fuel tank, Firefighter annual gear wash/repair is complete, lights, fill and sod for helicopter pad are coming soon and Chief has ISO site meeting scheduled for June 2026.
- ✓ New Business: Station shower needs a pan leak repair, discussion ensued on new parking area needed for growing staff and Chief Etcheverry informed the Board of his absence at the January Board meeting due to his attendance of the Chief’s Summit Conference.

Commissioner Whitney moved to accept Chief Etcheverry’s Chief’s Report. Commissioner Fichter seconded the motion. The vote was unanimous and the motion passed.

- Chief Etcheverry presented the Board with a proposal from Motorola Solutions for one APX Next single band portable radio in the amount of \$12,121.97 (copy attached hereto).
  - ✓ Chief reminded the Board that this equipment was included in the current fiscal year budget.

Commissioner Fichter made a motion to approve the purchase of the Motorola APX Next single band portable radio in the amount of \$12,121.97. This motion was seconded by Commissioner MacArty and unanimously approved.

- Discussion ensued on the previously mentioned station shower pan repairs.
  - ✓ Chief Etcheverry presented the Board with a repair proposal from Alva Brothers Construction & Woodwork’s in the amount of \$3,500 (copy attached hereto).

Commissioner MacArty made a motion to accept the proposal from Alva Brothers Construction & Woodwork’s, for the shower pan repairs in the amount of \$3,500, in addition to related material costs. This motion was seconded by Commissioner Fichter and unanimously approved.

- A call was made for the annual election of the Alva Fire District Board of Commissioners.

Commissioner MacArty made a motion to elect Commissioner Darren Watkins as Chairman of the Board, Commissioner Grant Fichter as Vice Chairman of the Board and Commissioner Meloy as Secretary/Treasurer of the Board. Commissioner Whitney seconded this motion and the motion was unanimously approved.

### **Old Business**

- Discussion ensued on the land purchase for a possible second station.
  - ✓ Commissioner Fichter stated that he had a phone conference with the attorney in regards to the land title commitment which has now been ordered. Updates will be provided at future Board meetings.

### **Union Report**

Jason Allen, DVP Southwest FL Professional Firefighters & Paramedics, IAFF Local 1826  
None

**Volunteer / Public Comments**

- Chief Etcheverry reviewed the Alva School's "Angel Tree List" that District staff will be fulfilling for a local family in need.

**Commissioner Comments**

- Commissioner Watkins thanked the District for the executive pen Christmas gift and thanked firefighters for their service.
- Commissioner Fichter made the Board aware of a future Alva Baseball League which is being developed with help from the Buckingham Baseball League.
- All Commissioners wished staff a Merry Christmas.

**Reminders**

- The January board meeting will be held on Monday, January 12, 2026, at 6:30 PM
- Sipes reminded Board members to fulfill their 4-hours of annual Ethics training prior to December 31st. She stated that she will be on vacation beginning December 24, 2025 through January 2, 2026.

**Adjournment**

Commissioner Whitney moved to adjourn the meeting at 7:47 PM. This motion was seconded by Commissioner Fichter, and the vote was unanimous. Chairman Watkins closed the meeting.

Respectfully submitted,

Sunny Sipes, Finance Manager / Administrative Specialist

Minutes Distributed Electronically to Board Members